

**Joint Report of the Presiding Member, Monitoring Officer and
Head of Democratic Services**

Council – 28 July 2016

AMENDMENTS TO THE COUNCIL CONSTITUTION

Purpose:	To make Council aware of changes that the Leader of the Council has made to the Cabinet Portfolios within the Council Constitution.
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Policy Framework:	None.
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Consultation:	Finance, Legal, Access to Services
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FOR INFORMATION

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1. Introduction

1.1 The Leader of the Council has made a number of changes to the Cabinet Portfolios within the Council Constitution. This report sets out those changes.

2. Delegated Minor Corrections to the Council Constitution

2.1 There are no delegated minor corrections to the Council Constitution.

3. Amendments to the Council Constitution

3.1 This report outlines the changes made by the Leader of the Council to the Cabinet Portfolios. The amendments are within the following area of the Council Constitution:

a) Part 3 - Terms of Reference - Cabinet Portfolios.

4. Terms of Reference - Cabinet Portfolios

4.1 The Leader of the Council has made some minor changes to the Cabinet Portfolios. He has split the Cabinet Portfolios into two columns. Column 1 shows the specific area that the Cabinet Member is responsible for. Column 2 outlines which Cabinet

Members are to be consulted with when the Responsible Cabinet Member makes a decision in a specific area.

- 4.2 **Appendix 1** sets out the new Cabinet Portfolios; however for ease the actual changes are set out below:

Adults & Vulnerable People Cabinet Portfolio

Sheltered Housing	Delete
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Education Cabinet Portfolio

Flying Start	Add
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Enterprise, Development & Regeneration Cabinet Portfolio

Culture: Arts	Add
Support for Not in Education Employment or Training (NEETS)	Add

Finance & Strategy (Leader of the Council) Cabinet Portfolio

City Regions	Add
Constitutional Issues	Add
Partnerships	Add

Next Generation Services Cabinet Portfolio

City Deal	Delete
Community Building & Asset Transfer	Delete
Councillors Delegated Budget Schemes	Delete
Deliver Income from New Commercial Models	Delete
Identify & Implement New Commercial Models	Delete
Commercial Services: Identify & Implement New Commercial Models	Add
Councillors Community Budget Schemes	Add
Future Generations Bill	Add

Services for Children & Young People (Deputy Leader of the Council) Cabinet Portfolio

Not in Education Employment or Training (NEETS)	Delete
Flying Start	Delete

Transformation & Performance Cabinet Portfolio

Commercial Services	Delete
Future Generations	Delete
Sustainable Development	Delete
Strategic Estates & Property - Asset Disposals	Add

Wellbeing & Healthy City Cabinet Portfolio

Culture: Arts	Delete
Biodiversity	Add
Community Building & Asset Transfer	Add

5. Equality and Engagement Implications

- 5.1 An Equality Impact Assessment (EIA) screening process took place prior to the consultation period. The outcome indicated that it was low priority and a full report was not required.

6. Financial Implications

- 6.1 There are no specific financial implications associated with this report.

7. Legal Implications

- 7.1 There are no specific legal implications associated with this report. The amended version of the Council Constitution will be available at www.swansea.gov.uk/constitution

Background Papers: None.

Appendices:

Appendix A	Cabinet Portfolios - Terms of Reference
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Appendix A

Cabinet Portfolios - Terms of Reference

Adults & Vulnerable People

	Cabinet Member (CM) Lead Responsibility	CM Consultee
1)	Activities to Promote Independence & Health;	
2)	Assessment / Care Management;	
3)	Domestic Abuse;	
4)	Drugs / Alcohol;	
5)	Elderly Care;	
6)	Integration of Health & Social Care;	
7)	Joint Equipment;	
8)	Lead elements of Sustainable Swansea;	
9)	Learning Disability;	
10)	Mental Health;	
11)	Older People's Champion;	
12)	Supporting People;	Wellbeing & Healthy City
13)	Transforming Adult Social Services (TASS) Programme;	
14)	Western Bay.	

Anti-Poverty & Communities

	Cabinet Member (CM) Lead Responsibility	CM Consultee
1)	Communities First;	
2)	Community Cohesion;	
3)	Community Development;	
4)	Digital Inclusion;	
5)	Financial Information;	
6)	Food Access/Growing;	Wellbeing & Healthy City
7)	Homelessness;	
8)	Lead elements of Sustainable Swansea;	
9)	Localised Services;	
10)	Neighbourhood Working;	
11)	Poverty Strategy;	
12)	Social Inclusion;	
13)	Third (3 rd) Sector;	
14)	Welfare Reform;	
15)	Welfare Rights.	

Education

	Cabinet Member (CM) Lead Responsibility	CM Consultee
1)	City of Learning;	
2)	Education Charter;	
3)	Education Regional Working (ERW);	
4)	Flying Start	Services for Children & Young People; Wellbeing & Healthy City
5)	Inclusion & Learner Support;	
6)	Lead elements of Sustainable Swansea;	
7)	Not in Education, Employment or Training (NEETS);	Services for Children & Young People
8)	Planning & Resources;	
9)	Quality in Education (QEd) Programme;	
10)	School Improvement;	
11)	Schools;	
12)	Schools' Organisation & Performance.	

Enterprise, Development & Regeneration

	Cabinet Member (CM) Lead Responsibility	CM Consultee
1)	Adult Learning / Workways;	
2)	City Centre;	Wellbeing & Healthy City
3)	City of Culture;	
4)	City Deal;	Next Generation Services
5)	City Region;	
6)	Culture: Arts;	Wellbeing & Healthy City
7)	Creative City;	
8)	Economic Development & Investment;	
9)	Heritage;	
10)	Lead elements in Sustainable Swansea;	
11)	Licensing;	
12)	Planning Policy / Local Development Plan (LDP);	
13)	Science City;	
14)	Suburban Centres;	
15)	Support for Not in Education, Employment or Training (NEETS);	
16)	Tourism & Destination Marketing;	Wellbeing & Healthy City
17)	Universities.	

Environment & Transport

	Cabinet Member (CM) Lead Responsibility	CM Consultee
1)	Highways & Engineering;	
2)	Lead elements of Sustainable Swansea;	
3)	Marina;	
4)	Repairs and Capital;	
5)	Streetscene;	Wellbeing & Healthy City
6)	Sustainable Transport;	
7)	Transport Policy;	
8)	Waste Management.	

Finance & Strategy (Leader)

	Cabinet Member (CM) Lead Responsibility	CM Consultee
1)	City Regions;	
2)	Constitutional Issues.	
3)	Delivery & Performance;	
4)	Finance Strategy;	
5)	Information & Business Change (inc. ICT);	
6)	Lead elements of Sustainable Swansea;	
7)	Local Service Board (LSB) / Community Leadership;	
8)	Partnerships;	
9)	Poverty;	
10)	Regional Working / Collaboration;	
11)	Strategic Estates & Property.	

Next Generation Services

	Cabinet Member (CM) Lead Responsibility	CM Consultee
1)	Commercial Services; Identify and Implement New Commercial Models;	
2)	Council House Management;	
3)	Council House Repairs;	
4)	Councillors Community Budget Schemes;	
5)	District Heating Schemes;	
6)	Energy Schemes;	
7)	Future Generations Bill;	Wellbeing & Healthy City
8)	Housing Policy, Affordable Housing & Housing Options;	
9)	Housing Renewal Schemes;	
10)	Housing Renewals and Adaptations;	
11)	Improve Procurement Frameworks;	
12)	Lead elements of Sustainable Swansea;	
13)	School Building Programme - Quality in Education (QEd) 2020;	Education
14)	Sheltered Housing;	Adults & Vulnerable People
15)	Sustainable Development;	
16)	Welsh Housing Quality Standard (WHQS).	

Services for Children & Young People (Deputy Leader)

	Cabinet Member (CM) Lead Responsibility	CM Consultee
1)	Child & Family Services;	
2)	Children & Young People (CYP) Board;	
3)	Continuum of Care;	
4)	Early Intervention/Prevention;	Wellbeing & Healthy City
5)	Lead Elements of Sustainable Swansea;	
6)	Opportunities for Young People;	
7)	Play;	
8)	Regional Adoption Service;	
9)	Safe Looking After Children (LAC) Reduction Strategy;	
10)	United Nations Convention on the Rights of the Child (UNCRC) Champion;	
11)	Youth Citizenship;	
12)	Youth Offending Service (Y.O.S.);	
13)	Youth Services & Promoting Youth Inclusion.	Education

Transformation & Performance

	Cabinet Member (CM) Lead Responsibility	CM Consultee
1)	Commissioning Organisation;	
2)	Communications & Engagement;	
3)	Customer Contact;	
4)	Demand Management Strategy;	
5)	Finance Performance and Budget Cycle.	
6)	Financial Services;	
7)	Health & Safety Policy;	
8)	Human Resources / Organisational Development (HR/OD);	
9)	Lead elements of Sustainable Swansea;	
10)	Legal & Democratic;	
11)	Member Development;	
12)	Risk & Resilience;	
13)	Scrutiny;	
14)	Strategic Estates & Property - Asset Disposals;	
15)	Sustainable Swansea – Fit for the Future.	

Wellbeing & Healthy City

	Cabinet Member (CM) Lead Responsibility	CM Consultee
1)	Anti Social Behaviour (ASB);	
2)	Biodiversity;	
3)	Community Building & Asset Transfer;	
4)	Community Safety/Safer Swansea Partnership;	
5)	Culture: Sports;	Enterprise, Development and Regeneration
6)	Diversity;	
7)	Early Intervention & Prevention;	
8)	Equalities (Access to Services);	
9)	Healthy Cities / Greener Cities;	
10)	Healthy City Partnership;	
11)	Healthy Night Life / Purple Flag	
12)	Houses in Multiple Occupation (HMO);	
13)	Lead elements of Sustainable Swansea;	
14)	Parks;	
15)	Public Protection;	
16)	Wellbeing.	